



January 17, 2001

**Compliance date set for  
Joint Health and Safety Committee Training  
(Certification Part Two)  
December 31, 2001**

Dear Certification Participant,

It's time to complete your certification training. You're among the 70,000 members of joint health and safety committees in Ontario who have taken the first part of the training.

The training you took was called Core or Basic. It's an introduction to the fundamentals of occupational health and safety, and is applicable to all workplaces.

Now, the Workplace Safety and Insurance Board (WSIB) has set a deadline of December 31, 2001 to complete the second part of your certification training. This training is workplace-specific – that is, it focuses on significant hazards in your workplace. It gives you the tools to assess those hazards and recommend ways to control and/or eliminate them.

You received a card after completing the first part of certification training. As of December 31, 2001, that card will be invalid. You do NOT have to re-take the first part of certification training, but you must complete Certification Part Two to get a new, valid card.

Your first step toward completing Certification Part Two is to talk to your employer about it. For more information on Certification call the WSIB at 1-800-663-6639 or visit our Web site at [www.wsib.on.ca](http://www.wsib.on.ca) and click on Prevention.

The Workplace Safety and Insurance Act gives the WSIB the authority to set the standards for the Certification program. It's working with its prevention partners – the 14 health and safety associations and the Ministry of Labour – to implement Certification Part Two.

Yours sincerely,

Ron Lovelock  
Director  
Prevention Services Branch  
PREVENTION DIVISION

P.S. In order to keep our certification database up to date, please let us know of changes to your address, phone/fax numbers, and e-mail address. If you know others who have taken the first part of certification training, please share the information above with them. Thanks!

*Cette lettre est aussi disponible en français.*



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**Compliance date set for  
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Dear Employer,

I'm writing to inform you about the second part of certification training. As you may recall, certification training was introduced in 1993. At least one worker member and one management member of joint health and safety committees (JHSCs) had to be trained. (JHSCs are required in most workplaces where 20 or more workers are regularly employed.)

Over 70,000 joint committee members have received Core or Basic Certification Training, which covers occupational health and safety matters common to most workplaces.

The Workplace Safety and Insurance Board is now implementing the second part of the certification process – Workplace-Specific Hazard Training, or Certification Part Two. This training focuses on significant hazards in your workplace. It instructs on how to assess those hazards and recommends ways to control and/or eliminate them. A compliance date for Certification Part Two has been set for December 31, 2001.

Certification cards were sent to those who completed Certification Part One. As of December 31, 2001, those cards will be invalid. These people do NOT have to re-take the first part of certification training; however, they must complete Certification Part Two to get a new, valid card.

The Workplace Safety and Insurance Act gives the WSIB the authority to set certification training program standards. The WSIB is working on implementing Part Two of the program with its prevention system partners – the 14 health and safety associations and the Ministry of Labour.

For more information on Certification call the WSIB at 1-800-663-6639 or visit our Web site at [www.wsib.on.ca](http://www.wsib.on.ca) and click on Prevention.

Yours sincerely,

Ron Lovelock  
Director  
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